

South Meridian Elementary School – PAC Meeting Minutes

May 21, 2025, 6:30 pm, via Zoom

Welcome and Introductions

- Present: Rhian Walker, Co-chair; Marloes Holland, Co-chair; Courtney Peluso, co-VP; Wendy Bloye, Treasurer; Marilyn Fransen, Secretary; Andrea LaPointe, Principal; two other parents
- Absent: Kayla McKinlay, co-VP

Principal's report – Andrea LaPointe

- **Activities**
 - **School Sports Day – June 13.** All day event and parents are welcome to watch.
 - **Track and field**
 - There are **two mini meets: May 28 and June 3.** Some classes have field trips planned so may miss one. There is a maximum number of students that can be in each event, so Ms. Gronmyr hopes to get the final participation lists out by the end of the week.
- **Renovation/addition**
 - **Timeline** – hoping for City occupancy permit on Friday
 - **Moving date planned for Monday (May 26) [see also today's school newsletter for details on the move]**
 - Ms. Greenaway (music/French teacher) is one of the staff moving, so that means that all students will have an opportunity to use the new space when attending her class.
 - Ms. LaPointe is planning for a walk-through in the coming days for all students, and **parents will be invited at a later date.**
- **New School Mascot**
 - The committee has started working with an artist for a new logo.
 - Still hoping to have logo ready before end of school year.
 - We will be able to organize new spirit wear early next year.

Treasurer's Report – Wendy Bloye

- **Accounts**
 - **\$15,600 in general account currently**
 - **Remaining liabilities:** \$3,300 hot lunch, \$800 for teachers' lunch which PAC provides near end of year.
 - **Recent costs** include paying for buses for some field trips (\$1,500)
 - **Balance** is expected to be about **\$1,700** at the end of the year
 - **\$20k+ in playground account.** High interest savings account so has slightly increased.
 - **\$5K currently in the gaming account.** Pickleball was paid out of this.

- BCeID has been completed/obtained. This like registering for a “company” that applies for the gaming accounts now. It will streamline the application process going forward and ensure a history is recorded.
- Gaming grant application for 2025/26 has now been submitted.

Fundraising Events upcoming or for consideration

- **Neufeld Farms** – online ordering is open until Monday May 26. Pickup day will be Thursday **June 5, 3:30-4:30 PM**.
 - Courtney and Marilyn will be there for pickup/handing out orders.
- **Sports Day Concession** – PAC will host.
 - We have a small amount of leftovers to sell so will have to source more.
 - Usually do coffee, muffins etc. in a.m. then juice boxes and pop etc. Hot dogs and we will discuss further after the call.
 - Also note the PAC funds the freezies for the rest station that kids visit during the sports day.
- **Note:** hot dog days fundraising for grade 7s were very successful in terms of lower costs for families but also higher revenue. It is more work however/requires more parents helping. We should consider for a general PAC hot lunch days next year.

New Business

- **Welcome to Kindergarten May 14.** Marloes and Courtney attended and did a short presentation. There were lots of siblings, i.e., families who are already part of the school. They filled parents in on what the PAC does and the need for PAC exec and other volunteers.
- **Planning for next year**
 - **AGM - Monday, June 9 in the school library at 6:30pm.** We are hoping for many parents to attend.
 - Discussed if we would have more meeting participants if we held one **directly after school**. Discussed to try this for one of the regular meetings next year.
 - **Next year’s PAC executive:**
 - Able to stay on next year: Marloes, Courtney, Kayla, Marilyn
 - Wendy will stay on at least one more year but wants **someone to shadow her to learn the Treasurer role**.
 - Rhiann’s family will no longer be at the school.
 - Rachel is moving on from being the **hot lunch coordinator so we will need someone to fill that role**.
 - Question from Maria about the **DPAC coordinator** position. We briefly explained and also directed her and anyone else interested to <https://surreydpac.ca/>
 - Other agenda items will be a Treasurer’s report, and we invited Andrea to provide a principal’s report.
 - Likely should have a hot lunch discussion to ensure things are sorted out ahead of time that need to be known by September, e.g., which vendors to use/contacts

and what may be already pre-booked (will likely have to coordinate with Rachel after the AGM).

- Budget items to include for next year
 - Spirit wear with new logo
 - Jerseys with new logo
 - Ideas from Andrea: outdoor space, mural in gym. She also noted that she was able to purchase some more furniture and technology based on extra funds from the construction project budget so the PAC likely won't be asked for those for some time.
 - Q: Exterior mural. Entire school will be painted including over the old mural. Andrea noted that some schools are moving away from exterior murals in favour of indoor art.
 - Note that we have used up a lot of our extra funds this year so **if there are specific goals we want to set then we will have to fundraise for them.**
- Idea: **Marloes has drafted a notice to parents** about what the PAC is, what we do, and needs for specific roles to fill next year. Will post around the school this week.
- **Binder to compile for next year's PAC executive and team.** Rhian will take lead on that. Q to Andrea on where we could keep that at the school – she and Rhian will discuss.

Call for Additional Items

- none

Next meeting is Annual General Meeting, scheduled for [Monday, June 9 in the school library at 6:30pm.](#)

Meeting Adjourned 7:30 pm