

South Meridian Elementary School – PAC Meeting Minutes

January 29, 2025, 6:30 pm, via Zoom

Welcome and Introductions

- Present: Rhian Walker, Co-chair; Marloes Holland, Co-chair; Courtney Peluso, co-VP; Wendy Bloye, Treasurer; Marilyn Fransen, Secretary; Kayla McKinlay, co-VP; Andrea LaPointe, Principal; one other parent

Motion to Approve the Last PAC Meeting's Minutes (Nov. 27)

- The minutes were distributed with the notice of this meeting.
- Wendy motioned they be approved.
- Marloes seconded.
- Vote: Approved

Principal's report – Andrea LaPointe, Acting Principal

- **Activities**
 - **Lunar New Year** today. Some families who celebrate it came to the school to share some traditions.
 - **School art show** tomorrow 4-6pm in the gym.
- **AV Project**
 - Thanks to Kayla for helping negotiate the price and ensure quality equipment is being provided.
 - A cheque has been provided to the school district; we are awaiting the district to deposit it to the correct account so the PO [purchase order] can be actioned.
 - We are following up daily with the district to ensure it gets done and then will get the supplier started as soon as possible. Wendy provided some background about a previous project via the district which was delayed several months due to inaction about payment, which is why we are following this closely.
 - Actual install dates will be determined based on the shipping time for the materials, once they are ordered.
- **Renovation/addition**
 - Timeline still the same of April or May to be fully completed; City occupancy should be in February and then the district will be able to do cleaning, bringing in furniture and setting up everything.

Treasurer's Report – Wendy Bloye

- **Accounts**
 - \$52K in revenue, \$67K in expenses in general account. **\$11K in account currently**. \$10K in hot lunch liabilities, leaving **about \$1K available**.

- **\$19k+ in playground account** – we have not yet moved the funds for the AV project; it's complicated due to requirements to have two signatories participate, so we likely will have to go down to the bank. Wendy to determine.
 - \$8,600 in revenue, **\$8,400 is currently in the gaming account.**
- Purdy's fundraiser made \$800 (we had budgeted \$400 so this was a success.)
- The Christmas movie night made \$1,096 profit.
- Hot lunch
 - Hot lunch winter session: \$19K in revenue, profit should be about \$2,500 this period.
 - Hot lunch Fall period was \$3,182 profit.
 - This seems to be less revenue than in the past so Wendy is going to look a bit more closely at comparing to previous years (number of weeks, can we determine number of students participating). We may reach out to parents about if there are other vendors they'd like to see.
- Cheque for AV quote was \$29,913.09, which was about \$4,000 savings over the original quote – thanks to Kayla for her negotiations!
- The EMS scholarship has been paid (\$500).
- Pickleball cost will be from gaming.
- Get Real will be from gaming.

Fundraising events for consideration

- **Valentine's bake sale** – was successful last year. However, Valentine's Day is on a Friday this year so will coincide with hot lunch day. This brings up questions about where to set up, and whether we'd have fewer sales.
 - Ideas: move it to after school, or to a different day.
 - After discussion, we decided to keep it on the 14th, but after school. Baked goods will be obtained by donation from school families, costs will be \$2, which is the same as last year.
 - Idea to set up tables outside, with multipurpose room as a back-up if the weather isn't good. We will need several volunteers.
 - Marloes will lead this initiative.
- **West Coast Seeds** fundraiser has now launched, goes until Feb 7.
- **Pedalheads** – idea. This is a passive fundraiser in which we would help promote their classes (biking, swimming, soccer, and combinations of activities in one class) and then the PAC would get \$25 for each signup.
- **Clearview Garden Shop**; we did last year for Mother's Day. Decided not to do this year because it didn't do well last year.
- **Movie night.** Another in spring? Suggested March 7 (Friday). Andrea will have to determine if she or a teacher can be available that evening. Discussed April as well, i.e., after spring break. Andrea says **April 4** would work better than the following week. Marloes, Courtney, and Kayla to get it started.

- **Idea for spring:** Chalk day (Kayla heard about it at another school). Kids “buy out” of last hour of class for example, and get to go to a sectioned off area of the pavement area of the playground to draw with chalk. Andrea will bring the idea to the teachers.

New Business

- Feb. 8 Surrey DPAC training day. All PAC executives are invited.
- There has been a change to gaming grants. PACs need a BC Business ID now. Wendy will take this on.
- Thank-you from Anne Smith [former principal] for the warm coat drive for her new school. All coats were taken, and it was very appreciated, as was the giving tree donations.
- Rhian suggests having a parent engagement day of some kind, perhaps with coffee outside the school one day. Discussed engaging with the class chats more as well. Consider ideas and we can discuss again in future.

Call for Additional Items

- none

Date of next meeting; Next meeting tentatively scheduled for Weds. March 5, on Zoom, at 6:30pm.

Meeting Adjourned 7:30 pm